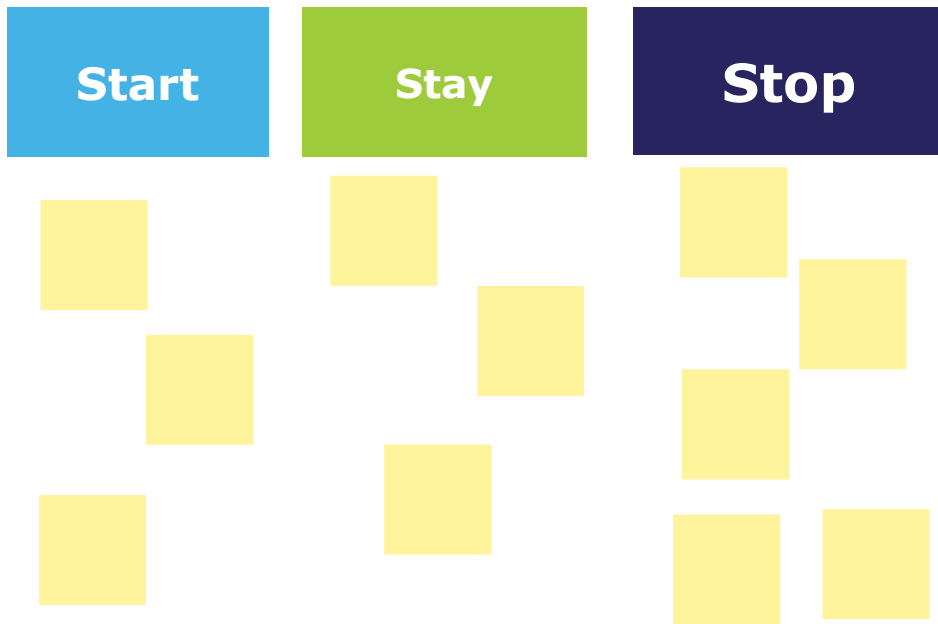


Prioritizing Projects



Start, Stay, Stop Exercise

1. Ask each person to write down 2 things the organization should begin doing now, 2 things it needs to continue, and 2 things it needs to end or be paused until further notice.
2. If doing virtually and using Zoom, do break out groups to see if they align on what initiatives to start, stay or stop. If not, ask each person to share their suggestions.
3. Cluster like ideas or suggestions.
4. Begin to the process of gaining agreement on suggestions.
5. Work until you have a clear picture of what activities must begin, continue and end.

NOTE: It is critically important to find projects to END. You likely do not have additional resources so, you should not add new projects without ending others.